

Lesson Program Policies and Rules HHH Equine Inc/ Hand, Hoof and Heart

The following terms are to be agreed to and followed by all parties involved with any HHH Equine Inc/Hand, Hoof and Heart activities including lessons, programs and special events. All parties include lesson students, parents of students, siblings of students, program volunteers and visitors.

BARN/PROPERTY RULES:

1. Any person who enters the property must wear appropriate shoes (i.e. riding boots, tennis shoes, hiking boots).
2. Siblings and friends under the age of 18 are welcome on the property provided a guardian(i.e. parent of lesson student, sibling 18 or older, any adult that is accompanying them to the barn) supervises them.
 - a. Visitors under the age of 18 may assist with grooming/tacking only after a waiver signed by their legal guardian/parent is on file.
3. Siblings and friends **18 years of age and older** are welcome on the property without supervision and welcome to assist with grooming/tacking provided a waiver signed by a legal guardian/parent is on file.
4. All visitors shall treat the equipment, property and horses with respect.
5. Trash must be disposed of properly.
6. Running, yelling, and throwing items around the property are not allowed.

YOU MIGHT BE ASKED TO LEAVE IF IN VIOLATION OF ANY OF THESE RULES

PROGRAM, PAYMENT and CANCELLATION POLICIES:

1. PROGRAM OUTLINE

- a. Lessons provided by HHH focus on the goals of each individual student.
- b. Hour long private lessons include instruction on grooming, tacking, and riding.
 - i. Private lessons are defined by one on one instruction.
 - ii. An instructor must supervise students that are not able to catch their horse, groom and tack safely/correctly/independently.
 - iii. Students needing supervision for catching, grooming and tacking will be allotted up to 30 minutes (15 minutes before and after ride) to practice these tasks in order to receive 30 minutes in the saddle.
 - iv. Amount of saddle time for the student not needing supervision during catching, grooming and tacking is based on the student performing these tasks in a timely manner. The maximum saddle time that can be earned is 45 minutes.
 1. The program director, Erin Chimberoff, will determine when students are labeled “independent” when performing any unmounted tasks.

2. Example: a student that takes 30 minutes to get their horse ready and in the arena will receive 30 minutes in the saddle. A student that takes 15 minutes to have their horse ready and in the arena will receive 45 minutes in the saddle, etc.
- v. Please be on time or 5 – 10 minutes early to your lesson.
 1. Being 15 minutes late results in an unmounted lesson.
 2. An instructor must be present when students start to work with their horses UNLESS that student has permission from program director.

2. PAYMENTS

- a. Monthly package - \$60/lesson - four or more lessons
 - i. All monthly package payments are due by the 7th day of the month.
 - ii. Student receives secure weekly lesson spot.
 - iii. The discounted lesson rate only applies when paying for four or more lessons at once.
- b. Pay per ride - \$65/lesson
 - i. Payment due at the time of scheduling your lesson.
 - ii. Scheduling is based on availability.
- c. Late fees
 - i. \$5 per lesson if payment is not received on due date.
- d. Payment are accepted by:
 - i. Quickbooks bank transfer
 - ii. Check/cash
 - iii. Paypal
 - iv. Venmo

3. CANCELLATIONS, WEATHER and MAKE UP LESSONS

- a. 24 hours cancelation notice required in order to reschedule.
 - i. Exceptions will be made for emergencies, providing a doctor's note or absence from school.
- b. Make up lessons
 - i. must be done or scheduled within 30 days of missed lesson.
- c. Weather
 - i. Students must participate in one unmounted lesson per month if multiple lessons in that month are rained out/canceled.
 - ii. Lessons will be canceled with an hour's notice if weather related.
 - iii. We do not ride in the following:
 1. Heavy rain
 2. Thunder/Lightning
 3. High winds
 4. Temps above 95 or below 30
- d. ALL CLIENTS MUST GIVE 30 DAYS NOTICE WHEN DISCONTINUING LESSONS COMPLETELY.

By signing this document, I, _____ and any persons under my supervision, am agreeing to abide by and respect all terms listed above pertaining to HHH Equine Inc/Hand, Hoof and Heart's lesson program and property. By signing this document, I also acknowledge that failure to follow the standards listed above will result in removal from the facility and/or program based on the decisions of the director, Erin Chimberoff.

Parent/Guardian/Client

Date